

St Andrew's Church of England Primary School
Special Educational Needs and Disability (SEND) Information Report for Children with SEND

Brief description of school, phase, size, any special/resourced base provision on site

The school is a small and friendly one-form entry primary school in Stockwell. It has one class in each year group and there is provision for children in the Early Years Foundation Stage through a Reception Class. There is a breakfast club and an after-school club for pupils, which offers a range of activities. At St Andrew's CE Primary School, we embrace the fact that each child is different, and, therefore, the educational needs of every child is different. The school has been awarded the 'Inclusion Quality Mark,' reflecting its commitment to offering the best possible education to all pupils.

All Lambeth maintained schools have a similar approach to meeting the needs of pupils with Special Educational Needs and are supported by the Local Authority to ensure that all pupils, regardless of their specific needs, make the best possible progress in school.

All schools are supported to be as inclusive as possible, with the needs of pupils with Special Educational Need/s and or Disabilities being met in a mainstream setting wherever possible, where families want this to happen.

The school will meet the needs of children with the following SEND:

- Communication and interaction
- Cognition and learning
- Social, mental and emotional health
- Sensory /physical

The LA Local Offer

The *Children and Families Bill* will become enacted in 2014. From this date, Local Authorities and schools are required to publish and keep under review information about services they expect to be available for the children and young people with Special Educational Needs (SEN) aged 0-25. This is the 'Local Offer'.

The intention of the Local Offer is to improve choice and transparency for families. It will also be an important resource for parents in understanding the range of services and provision in the local area.

The Lambeth Local Offer can be accessed through the website: <http://www.younglambeth.org/local-offer/landing-pages/local-offer.html>

The School SEN Information Report

This utilizes the LA Local Offer to meet the needs of SEN pupils as determined by school policy, and the provision that the school is able to meet.

The information below details the offer within **the school and ways in which parents, children and young people may access the support required.**

A. PEOPLE WHO SUPPORT CHILDREN WITH SPECIAL EDUCATIONAL NEEDS/ AND OR DISABILITIES IN THIS SCHOOL:

School based information	People	Summary of responsibilities
<p>Who are the best people to talk to in this school about my child's difficulties with learning/ Special Educational Needs/Disability (SEND)? How can I talk to them about my child if I need to?</p>		
<p>Class/subject teacher (s/he is recommended as the first point of contact if you have any concerns).</p>	<p>S/he is responsible for:</p>	<ul style="list-style-type: none"> • Making sure that all children have access to excellent teaching and that the curriculum is adapted to meet your child's individual needs (also known as personalisation or differentiation). • Checking on the progress of your child and identifying, planning and delivering any additional help your child may need (this could be things like targeted work, additional support, adapting resources etc.). Discussing amendments with the SENDCo as necessary. • Writing Student Support Plan (SSP), sharing and reviewing these with parents at least once each term and planning for the next term. • Making sure that all members of staff working with your child in school are aware of your child's individual needs and/or conditions and what specific adjustments need to be made to enable them to be included and make progress. • Making sure that all staff working with your child in school are supported in delivering the planned work/programme for your child, so they can achieve the best possible progress. This may involve the use of additional adults, outside specialist help and specially planned work and resources. • Making sure that the school's SEND Policy is followed in their classroom and for all the pupils they teach with any SEND. <p>Contacted by: <i>speaking to them at the end of a school day to arrange an appointment or telephoning the school on 0207 274 7012.</i></p>

**The Special Educational
Needs Co-Ordinator
(SENDCo)**
Ms K Forrest

She is responsible for:

- Coordinating all the support for children with Special Educational Needs and or Disabilities (SEND), and developing the school's SEND Policy to make sure all children get a consistent, high quality response to meeting their needs in school.
- Developing and reviewing the school's SEND policy.
- Making sure that you are fully involved in supporting your child's learning through being:
 - Kept informed about the support your child is receiving
 - Fully Involved in reviewing how they are progressing
 - Fully involved in planning your child's support.
- Liaising with all the other people who may be coming into school to help support your child's learning e.g. Speech and Language Therapist, Educational Psychologist etc...
- Updating the school's SEND 'Record of Need', (a system for ensuring all the special educational, physical and sensory needs of pupils in this school are known and understood) and making sure that there are excellent records of your child's progress and needs.
- Providing specialist support for teachers and support staff in the school so they can help your child (and other pupils with SEND in the school) to achieve their potential.
- Supporting your child's class teacher to write Student Support Plan (SSP) that specify the targets set for your child to achieve.
- Preparing an Education, Health and Care Plan where needed.
- Organising training for staff so they are aware and confident about how to meet the needs of your child and others within our school.

Contacted by: *asking the class teacher to arrange for them to contact you, or by telephoning the school to make an appointment on 0207 326 5703, or by emailing kforrest@standrewsce.lambeth.sch.uk*

<p>A Teaching Assistant (TA) may be allocated to some pupils with SEN and or disabilities, or may be specialist in a particular type of support or intervention.</p>	<p>A Teaching Assistant (TA) may be allocated to work with a pupil with special educational needs and/or disabilities, or may provide specialist support in a particular area, for example literacy. Whilst they take a very valuable role in your child's education we would prefer that questions regarding your child's overall learning and progress are directed to the staff members named above. A child may receive support from a number of adults, and a conversation with the class teacher or SENDCo will give you a fuller picture than may be obtained from a single supporting adult. Of course, as a school we welcome regular dialogue between parents and all staff on how a child's day has been and we do actively encourage this continued feedback.</p>
<p>Head of School Ms H. Coward</p>	<p>She is responsible for:</p> <ul style="list-style-type: none"> • The day-to-day management of all aspects of the school, this includes the support for children with SEND. She delegates responsibility to the SENDCo and class/subject teachers but is still responsible for ensuring that your child's needs are met and that they make the best possible progress. • She must make sure that the Governing Body is kept up to date about all issues in the school relating to SEND. <p>Contacted by: telephoning the school for an appointment on 0207 274 7012.</p>
<p>SEND Governor Mr A. Brookes</p>	<p>He is responsible for:</p> <ul style="list-style-type: none"> • Making sure that the school has an up to date SEND Policy. • Making sure that the school has appropriate provision and has made necessary adaptations to meet the needs of all children in the school. • Making sure that the school's SEN funding is appropriately spent. • Making sure that the necessary support is made for any child who attends the school who has SEN and/or disabilities. • Making visits to understand and monitor the support given to children with SEND in the school and being part of the process to ensure your child achieves his/her potential in school. <p>Contacted by: writing to the SEN Governor via the school office.</p>

B. HOW COULD MY CHILD GET HELP IN SCHOOL? :

Children in school will get support that is specific to their individual needs. This may be all provided by the class teacher or may involve:

- Staff who will visit the school from the Local Authority central services such as the ASD Outreach Team or Sensory Services (for students with a hearing or visual need)
- Staff who visit from outside agencies such as the Speech and Language Therapy (SALT) Service.

Types of support provided.	What would this mean for your child?	Who can get this kind of support?
What are the different types of support available for all children, children with SEN and /or disabilities in this school?		
<p>Class teacher input via excellent ‘quality first’ classroom teaching.</p>	<ul style="list-style-type: none"> • The teacher will have the highest possible expectations for your child and all pupils in their class. • All teaching is based on building on what your child already knows, can do and can understand. • Putting in place different ways of teaching so that your child is fully involved in learning in class. This may involve things like using more practical learning or providing different resources. • Putting in place specific strategies (which may be suggested by the SENDCo or staff from outside agencies) to enable your child to access the learning task. This may include occasional support from a Teaching Assistant to help with a particular difficulty. 	<p>All children in school receive this.</p>

<p>Where the class teacher and the school SENDCo, on the basis of high quality evidence conclude that a pupil needs additional targeted support.</p> <p>Specific small group work. This group may be</p> <ul style="list-style-type: none"> • Run in the classroom or outside. <p>Support for children’s social and emotional development. We recognise that some children have extra emotional and social needs that need to be developed and nurtured. These needs can manifest themselves in a number of ways, including behavioural difficulties, anxiety and being uncommunicative.</p> <p>Support from outside agencies.</p> <p>Specialist groups run by outside agencies e.g Speech and Language therapy or Occupational therapy groups and/or Individual support</p>	<ul style="list-style-type: none"> • Your child’s teacher will have carefully checked on your child’s progress and will have decided that your child has a gap in their understanding/learning and needs some extra support to close the gap between your child and their peers. • You will be immediately informed and be a full partner in planning and reviewing additional support or interventions. • The class teacher will plan with you and the SENDCo interventions to support your child’s learning. These interventions will have clear targets to help your child make more progress. • Interventions may include small group work or individual sessions on a specific theme. • Where small group sessions are put in place they will be run by: a Teaching Assistant, a teacher, our Pupil Support Guidance Leader, or an outside professional (such as a Speech and Language Therapist) using a planned programme. <p>All classes follow a structured PSHCE (Personal, Social, Health and Citizenship Education) curriculum to support this development. However, for those children who find aspects of this difficult we offer:</p> <ul style="list-style-type: none"> • In-school nurture provision, run by the Learning Mentor. This follows the Nurture Principles and is run on a termly basis. • A Social Gardening club for children to learn how to co-operate with one another in a small group and be responsible for looking after a living environment. • Small groups and interventions supporting children who find it difficult to deal with their emotions. • Lunchtime and playtime support through planned activities and groups. • If your child still needs extra support, with your permission the SENDCo will access further support through the CAF process. 	<p>Any child who has specific gaps in their understanding of a subject/area of learning.</p> <hr/> <p>Children whose learning needs are more severe, complex and potentially lifelong</p>
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This may be from:

- Local Authority central services such as the ASD Outreach Team or Sensory Service (for students with a hearing or visual need)
- Outside agencies such as the Speech and Language therapy (SALT) Service.

- You may be asked to give your permission for the school to refer your child to a specialist professional, e.g. a Speech and Language Therapist or Educational Psychologist. This will help us to understand your child's particular needs better so we can support them more effectively in school.
- You will be fully involved in discussions and decisions, and asked to come to meetings to discuss your child's progress and help plan possible ways forward.
- The specialist professional will work with your child to understand their needs and make recommendations as to the ways your child is given support.
- These recommendations may include:
 - Making changes to the way your child is supported in class e.g some individual support or changing some aspects of teaching to support them better
 - Support to set targets which will include their specific professional expertise
 - Your child's involvement in a group run by school staff under the guidance of the outside professional e.g Speech and Language Support.
 - Group or individual work in school run by an outside professional.
- You will always be involved in decisions about how the support will be used and what strategies will be put in place.
- You will be provided with the contact details for any agencies or services outside the school who will work with your child.

<p>Support provided through a an Education, Health and Care Plan (EHCP). This means your child will have been identified by the class teacher/SENDCo as needing a particularly higher level of individual and small group support which cannot be provided from the resources already delegated to the school.</p> <p>Usually, if your child requires this high level of support they may also need specialist support in school from professionals outside the school. This may be from:</p> <ul style="list-style-type: none"> • Local Authority central services such as the ASD Outreach Team or Sensory Services (for students with a hearing or visual need) • Outside agencies such as the Speech and Language therapy (SALT) Service, Occupational Therapy service, Physiotherapy and/or CAMHS 	<ul style="list-style-type: none"> • If, despite the excellent classroom teaching, the intervention groups and referrals to outside agencies, your child needs further or more specialist input, the school, or you, can recommend that the Local Authority makes a statutory assessment for an Education, Health and Care Plan (EHCP). This is a legal process and you can find full details about this in the Local Authority (LA) based Local Offer, Lambeth web site at http://www.lambeth.gov.uk/schools-and-education/support-and-sen/special-educational-needs-sen-guide • This is done in full partnership with you and your child. After the school have sent in the request to the Local Authority, the LA will decide whether they think your child's needs (as described in the paperwork provided), are sufficient to need a statutory assessment. • If this is the case they will ask you and all professionals involved with your child to write a report, to which your child contributes, outlining your child's needs and how they will be met and the long and short term outcomes that are being sought. • If they do not think your child needs this, they will ask the school to continue with the SEN Support in School and provide further support to you and the school to ensure your child's needs are met. • After the reports have all been sent in, an EHC Plan to which you and your child will contribute will be prepared. It is called an Education Health and Care Plan because it brings together all of the educational health and social care needs that your child may have in one plan. • The school must make its best endeavours to put in place the support identified in the plan. • The progress your child makes with the support identified will be regularly reviewed. 	
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How will we support your child with identified SEND starting at school?

- If your child has been allocated a place in our school by the Local Authority and they have a SEND, please contact us as soon as you receive the offer as we may not have details of their needs at this stage.
- We will invite you to visit the school with your child to have a look around and speak to staff.
- If other professionals are involved, a team around the Child (TAC) meeting will be held to discuss your child's needs, share strategies used, and ensure provision is put in place before your child starts.
- Your child's key person will make a home visit and may also visit your child if they are attending another provision or school.
- We may suggest adaptations to the usual 'settling in' period to help your child to settle more easily, but these will be agreed with you at the TAC meeting.
- If they have not already visited, your child will be invited into school in advance of starting to meet the staff they will be working with and their peer group.
- Following the 'settling in' period, the class teacher will arrange an early meeting with you to review your child's learning and progress.
- The staff will then hold regular meetings in school to monitor the progress of your child and invite you into school at least once a term to review this with you.

How can I let the school know I am concerned about my child's progress in school?

- If you have any concerns we recommend you speak to your child's class teacher initially, and at the earliest opportunity.
- If you are not happy that the concerns are being managed and / or feel that your child is still not making progress you should speak to the SENDCo or Headteacher.
- If you are still not happy you can speak to the school SEN Governor.

How will the school let me know if they have any concerns about my child's learning in school?

- When a teacher or you have raised concerns about your child's progress, and high quality personalised teaching has not met your child's needs, the teacher will raise this with the SENDCo. The school will invite you in to discuss this and plan a way forward.
- The teacher will discuss your child's progress with you at termly parents' evenings when you will be informed of any additional support being given. You will also receive an annual report on your child's progress, written by the class teacher.
- Schools also have regular 'progress meetings' between each class teacher and a senior staff member in the school to ensure all children are making good progress. This is another way your child may be identified as not making as much progress as expected.
- If your child is then identified as not making progress the school will make a decision about whether to monitor this or set up an intervention group and will inform you. These groups may take place for a short period or over a longer period of time. However, please note that all children learn regularly in small groups in class (sometimes with teaching assistants) in order to support their progress in learning.
- If your child is still not making expected progress the school will discuss with you:
 - Any concerns you may have
 - Any further interventions or referrals to outside professionals to support your child's learning
 - How we could work together, to support your child at home/school.

Who are the other people providing services to children with SEN in this school?	
<p>A. Directly funded by the school</p>	<ul style="list-style-type: none"> • Pupil Guidance and Support Leader • Additional Speech and Language Therapy input to provide a higher level of service to the school • Additional Educational Psychology input to provide a higher level of service to the school • Educational Psychotherapist • Pupil and Parent leader • Drama-therapy • 1:1 or small group teachers or tutors or HLTAs
<p>B. Paid for centrally by the Local Authority but delivered in school</p>	<ul style="list-style-type: none"> • Autism Outreach Service • Educational Psychology Service • Sensory Service for children with visual or hearing needs • STEPS (Assessment, advice and resources for children with literacy or numeracy difficulties including Dyslexia) • Speech and Language Therapy (provided by Health but paid for by the Local Authority). • Occupational Therapy • Physiotherapy • Professional training for school staff to deliver medical interventions
<p>C. Provided and paid for by the Health Service</p>	<ul style="list-style-type: none"> • School Nurse • Child and Adolescent Mental Health Services (CAHMS)
<p>D. Voluntary agencies</p>	<ul style="list-style-type: none"> • National Autistic Society • MENCAP <p>The contact details for the support services can be found on the Lambeth Local Offer website.</p> <p>The Lambeth Local Offer Web site contains full information of the services available to children, young people and their families under the Lambeth Local Offer.</p>

How are the adults in school supported and trained to work with children with an SEND?

- The SENDCo's job is to support the class teacher in planning for children with SEN.
- The school has a school development plan, including identified training needs for all staff to improve the teaching and learning of children including those with SEND. This may include whole school training on SEND issues.
- Whole staff training to disseminate knowledge, strategies and experience, to ensure consistency of the school's approach for children with a SEND.
- Individual teachers and support staff attend training courses run by outside agencies that are relevant to the needs of specific children in their class e.g. from the ASD Outreach service, Sensory service or medical /health training to support staff in implementing care plans.
- Individual training for an identified staff member linked with the needs of a child with special educational needs and/or disabilities or identified through the school's performance management process.

Training takes place on a regular basis. If you would like to hear about the training which is currently taking place or has taken place by the staff members in the school, please speak to the Headteacher or SENDCo

How will the teaching be adapted for my child with SEND?

- Class Teachers plan lessons according to the specific needs of all groups of children in their class. They will ensure that learning tasks are adapted to enable your child to access their learning as independently as possible.
- Specially trained support staff can implement the teachers modified/adapted planning to support the needs of your child where necessary.
- Specific resources and strategies will be used to support your child, so that they can learn most effectively and be included in the full life of the school.
- Planning and teaching will be adapted on a daily basis if needed to meet your child's learning needs and increase your child's access to what is on offer.

How will we measure the progress of your child in school? And how will you know about this?

- Your child's progress is continually monitored by his/her class teacher.
- His/her progress is reviewed formally every term and a National Curriculum level given in reading, writing, and numeracy. We will also monitor progress in other areas, as appropriate, such as attendance, engagement in learning and social and emotional development.
- If your child is in Year 1 and above, but is not yet at National Curriculum levels, a more sensitive assessment tool is used which shows their level in more detail and will also show smaller but significant steps of progress. The levels are called 'P levels'.
- At the end of each key stage (i.e. at the end of Year 2 and Year 6), all children are required to be formally assessed using Standard Assessment Tests (SATs). This is something the Government requires all schools to do and are the results that are published nationally.
- Children in receipt of SEND Support have an SSP, which will be reviewed with your involvement every term and the plan for the next term made.
- The progress of children with an EHC Plan is formally reviewed at an Annual Review with all adults, including parents, involved with the child's education.
- The SENDCo will also check that your child is making good progress within any individual learning and in any group that they take part in.
- A range of ways will be used to keep you informed, which may include:
 - Home/school contact book as required
 - Letters/certificates sent home
 - Additional meetings as required
 - Annual Reviews
 - End of Year Reports

What support do we have for you as a parent of child with an SEN/and or disabilities?

- We would like you to talk to your child's class teacher regularly so we know what they are doing at home and we can tell you about what we are doing in school. This is to ensure that we are doing similar things to support them and can share what is working in both places.
- The SENDCo (or Head teacher) is available to meet with you to discuss your child's progress or any concerns/worries you may have.
- All information from outside professionals will be discussed with you by the person involved directly, or where this is not possible, in a report. The SENDCo will also arrange to meet with you to discuss any new assessments and ideas suggested by outside agencies for your child.
- SSP's will be reviewed with your involvement each term.
- Home Learning will be adjusted as needed to your child's individual needs.
- A home/school contact book may be used to support communication with you, when this has been agreed to be useful for you and your child.

In addition:

- We regularly hold workshops for parents of all children in the school, for example in relation to reading, phonics or maths. We will be happy to discuss any necessary adaptations for your child.
- The SSP will include ideas for how you can support your child at home, following the discussion with you.
- The external professionals involved with your child will be happy to meet with you on request.
- We will be happy to consider any ideas in order to support your child.

If you child is undergoing statutory assessment for an EHC Plan you will also be supported by the Children's Services SEN Team. They will ensure that you fully understand the process.

How have we made this school physically accessible to children with SEND?

- The school is on one level, with easy access and double doors. For more information see our accessibility policy.
- The school is fully compliant with DDA requirements.
- The front desk has a wheel-chair height section and is DDA compliant.
- There is a disabled toilet and changing facilities.
- We ensure where ever possible that equipment used is accessible to all children regardless of their needs.
- After-school provision is accessible to all children, including those with SEN.
- Extra-curricular activities are accessible for children with SEN.
- Class allocations can be adapted to ensure rooms are accessible for children with disabilities.
- Where needed, we provide space to meet the identified needs of children with certain difficulties e.g. workstations for children with ASD.
- The staff working in the specialised provisions are highly trained in these areas.
- If you have a specific concern please make contact with the SENDCo. *Contact telephone number 0207 326 5703.*

How will we support your child when they are leaving this school? OR when moving on to another class?

We recognise that 'moving on' can be difficult for a child with SEND and take steps to ensure that any transition is as smooth as possible.

- If your child is moving to another school:
 - We will talk with your child to identify how they are feeling about the move and discuss with them how to make it as positive an experience as possible.
 - We will contact the new school's SENDCo and ensure s/he knows about any special arrangements or support that needs to be made for your child.
 - Where possible we will support a visit to the new school in advance of the move.
 - We will make sure that all records about your child are passed on as soon as possible.
- When moving classes in school:
 - You will be invited to meet with the new teacher before the move takes place.
 - Information will be passed on to the new class teacher IN ADVANCE and in all cases, a planning meeting will take place with the new teacher. All SSPs will be shared with the new teacher.
 - If your child would be helped by a book to support them understand 'moving on' then it will be made for them.

- In Year 6

- Our SENDCo will attend the Primary Transition Day to discuss the specific needs of your child with the SENDCo of their secondary school, and the specialist session for students with an ASD, as appropriate.
- Your child will be supported in understanding the changes ahead. This may include group work, circle time or creating a 'Personal Passport' which includes information about themselves for their new school.
- Where possible your child will visit their new school on several occasions and in many cases staff from the new school will visit your child in this school.

GLOSSARY OF TERMS

SSP	Student Support Plan
SEN Code of Practice	The legal document that sets out the requirements for SEN
EHC plan	Education, Health, Care Plan
SEN	Special Educational Needs
SEND	Special Educational Needs and or disabilities
SALT	Speech and Language Therapist
CAMHS	Child & Adolescent Mental Health Service
EP	Educational Psychologist
SENDCo	Special Educational Needs Coordinator
ASD	Autistic Spectrum Disorder